



**THE PUNJAB STATE BOARD OF TECHNICAL
EDUCATION AND INDUSTRIAL TRAINING**

PLOT NO. 1-A, SECTOR 36-A, CHANDIGARH PH.: 615389, 2622584-85, FAX: 660734

T.A. BILL FORM

(Part-I)

Name Designation

Address

Basic Pay Rs. Dearness Pay((if any) Rs. ---

Purpose of Journey

(Part-II)

ONWARD JOURNEY

From

To

i) Travelled
ii) Date
iii) Departure/Arrival Time
iv) Road mileage covered
v) Mode of travel (with class of accommodation Train/Bus)
vi) Actual Fare paid Rs.

RETURN JOURNEY

From

To

i) Travelled
ii) Date
iii) Departure/Arrival Time
iv) Road mileage covered
v) Mode of travel (with class of accommodation Train/Bus)
vi) Actual Fare paid Rs.
Total(Rs.)

Honorarium:

Sr. No.	Particulars	Date		No. of Days	Rate of Honorarium (Rs.)	Total Amounts (Rs.)
		From	To			
					Total(Rs.)	
					Total(Rs.) TA+Honorarium	

Signature of the claimant with date

Received payment by Cheque

No Bank

Date/Cash

Passed for Rs.

Rs. (in words)

Accountant

Controlling Officer

Signature of the claimant

Instructions:

Distance between your place of duty to Railway Station/Bus Stand+Distance between Railway Station to Board's Office.

Please indicate Tickets No. if you have travelled by Train by 1st Class. In case you have travelled by AC/Deluxe/Super fast bus, please attach the tickets.